

Raso Federica

Moncalieri, 11/02/82 Torino, Italia
Viale Platone 21, Roma
Via Andorno 41, Torino
Tel: +39 3392879425
Email: raso.federica@gmail.com
Linkedin: <https://linkedin/federicaraso>



Work Experience

HR and L&D Consultancy agencies, Rome Milan (e.g Praxi, Challenge, Evidentia) Corporate Trainer – Coach and Career Coach (free lance consultant) Soft skills Training sessions design and delivery (in Italian, English- online/face to face) • Communication, Leadership, Problem Solving, Managing Conflicts, Team work • Public speaking in English, Time management, Decision making • Individual and Group Coaching sessions • Team building events Target: Managers, Middle managers, Professionals (e.g clients: Trenitalia, Rockwool, WFP, Philip Morris, UNHCR, Iccrea etc)	2010 – on going
Self employed Psychologist and Coach Workshops Teenager and adults- psychological support	2011- ad oggi
Generation GYE- no profit (founded by MCKinsey & C.) Global Product Lead- Curriculum and Instruction (Globally) Global Curriculum & Instruction Lead- Europe (France, Italy) Training programmes design • Set, implement and monitor all the programme design process • R&D for Training development, including interviews and job shadowings with multiple stakeholders • Define training objectives, structure and specific content for in person and online trainings • Coordinate team of Curriculum designers and LMS experts for the programme design • Collaborate with SME for the design of complexe interactive sessions • Monitor and improve the LMS use • Experiment, pilot and implement training innovations Country support • Thought partnership for the development of Curriculum and Instruction in Italy and France • Coordinate with other functional areas to offer the best support to countries • Programme pilot launch and post pilot reflections • Support to improve data structure and use within the country • Facilitate data driven decision making • Participate and coordinate meetings with country teams (Ceo, Lead and staff)	01/23 -on going 02/21 -12/22
Università degli studi di Verona (Italy) Consultant - Tutor training corso Scienze Sociali • Training plan and delivery for tutors (about relationship building and peer support, workshops leading) • Coordination student engagement activities • Vocational guidance training for new students (profession awareness, set objectives etc)	04/21- on going
Luiss Guido Carli- School of Law and School of Government, Rome Career Services Coordinator (350 students- 20 Masters, 25-40 yrs old) Design and Management of the Career services for postgraduate courses (Training, Recruiting, Coaching) • Design, organization and development of programmes for senior and junior students profiles including Coaching, Training, Networking, Employer contact • Design and delivery of Training sessions (online/face to face/ blended) to students (Italian and English)	09/17 – 08/20

- Training and Coordination of Tutors for CV design delivery and Career guidance sessions
- E learning training design and vendor management
- Career Coaching and CV design sessions delivery (online/face to face)
- Employer contact and partnership with companies
- Recruitment events organization (online/face to face)
- Management of relationships with Internal stakeholders (Professor, Directors, Coordinators)
- Performance monitoring and reporting

United Nations High Commission for Refugees (UNHCR)

09/15 – 08/17

F2F Recruitment & Training assistant- Senior coordination assistant

Organization development- support to the Director and managers

- Design, coordination and monitoring of development project to support the transition of the Organization culture (climate survey, team building activities, training and projects coaching)
- Vendor management
- Customer satisfaction

Training plan development and implementation:

- Induction, Onboarding and soft skills training design, planning and delivery all over Italy (online/face to face)
- Training materials design and production
- Coaching activities on team leaders and resources
- Incentive and motivational events Organization

Recruitment and Selection process management and monitoring:

- Attraction strategies development and vacancy advertisement
- Candidates selections and contact
- Selection process development
- Organization and leading of interview and assessment sessions all over Italy

Immaginazione e Lavoro, Torino

09/11 –08/15

Project and course coordinator- Trainer- Career Coach

Students Recruitment and Selection (18-30 yrs old)

Trainers selection and management, customer satisfaction monitoring

Placement projects coordinator (Low income and social cases)

Participants assessment, Training (Cv design, Job interview), Partnership with private companies, Budget management, Stakeholder relationship Management (Public Administration)
2 projects |180 people-286.000 euro; 60 people- 144.000 euro|

Career guidance and tutoring (18-29 yrs old and adults)

Training sessions design and delivery (e.g. Cv design, Job interview, Communication, Public speaking)
Tutoring students in order to facilitate learning and strengthening motivation

Euroqualità soc.coop., Torino

02/10– 08/11

Trainer and Course Coordinator

- Team building activities in the classes
- Training sessions about Cv design, Job interview, Communication, Team working, Problem Solving, Leadership
- Tutoring students in order to facilitate learning and strengthening motivation
- ICT courses coordination, from the selection process (students and teachers) until the final exams.

Education

IUP - Istituto Umanistico Psicocorporeo - Villaggio Globale

Master in Neuro Psychosomatic & Mindfulness

09/22 -On going

- Psychosomatic Mindfulness techniques
- Relationship and Interview techniques

LUISS Business School– Rome, Italy

04/20– 09/20

Project Management Advanced (PM Bok)

Planning, Execution, Monitoring and Control project for *international standard PMI*

LUMSA University- Rome, Italy

01/15-06/15

High specialization in Business Coaching Psychology (SCP Italy)

- Coaching techniques – Psychology models and scientific foundation
- Support to role-taking and development managerial skills

- Human resources assessments tools

SSF Rebaudengo University- Turin, Italy

04/12 – 10/13

Master in Group leading (for training context)- II level

- Theory and techniques of Group dynamics
- Group leading techniques
- Pedagogy of groups and their management

Università degli studi di Torino

11/01- 11/07

Master degree in Clinical and Community Psychology- Grade: 110/110

- Empowerment and group development, Clinical psychology
- Organizational & labour psychology-(leadership, motivation, evaluation, teamwork)
- Group psychology

Convitto Nazionale “Umberto I”- Turin, Italy

06/01

High school Diploma “Liceo Classico Europeo”- Grade: 100/100

English and french, Ancient Greek and Latin, Law (courses in English), Geography (courses in French)

Languages and IT Skills

English: C1

Espanol: C1 (One year- Erasmus Period in Barcelona University)

Francais: C1

IT Skills and tools:

Canvas LMS

Microsoft Office Suite (advanced)

Online training platforms (es. Webex), Online training Tools (Mentimeter, Mirò)

Additional Experiences and Achievements

- | | |
|---|--------------|
| • Project management ISIPM certification | 05/20 |
| • Certified Coach RCC level- WABC (Worldwide business Coaching Organization) | 12/17 |
| • Regular license in the Italian Register of Psychologist (Piemonte) n.5651 | |

Good performing skills developed thanks to Acting courses that allow me to face large audiences and to maintain their attention. Music projects as a songwriter and singer